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# **Board of Directors Meeting Agenda**

## **VICTOR VALLEY TRANSIT AUTHORITY**

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**PUBLIC HEARING AND REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**JANUARY 17, 2017, 9:30 A.M.**

**Victor Valley Transit Authority**  
Board Room  
17150 Smoke Tree Street  
Hesperia, CA 92345

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### **Victor Valley Transit Authority Board of Directors**

Barb Stanton, Chair, Town of Apple Valley  
Gloria Garcia, Vice-Chair, City of Victorville  
Jermaine Wright, Director, City of Adelanto  
Larry Bird, Director, City of Hesperia  
Robert Lovingood, Director, County of San Bernardino  
James Ramos, Director, County of San Bernardino  
Rich Harpole, Director, City of Barstow

### **Mission Statement**

Our mission is to serve the community with excellent public transportation services in terms of quality, efficiency, and responsiveness.

### **Agenda**

The Board of Directors meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Clerk of the Board at least three (3) business days prior to the Board meeting. The Clerk's telephone number is 760-948-3262 x112, (voice) or for Telephone Device for the Deaf (TDD) service, begin by calling 711 and provide the VFTA phone number and the office is located at 17150 Smoke Tree Street, Hesperia, CA. This agenda available and posted: **Tuesday, January 10, 2017.**

### **CALL TO ORDER**

### **ROLL CALL**

### **PLEDGE OF ALLEGIANCE**

### **ANNOUNCEMENTS**

## PUBLIC COMMENTS

This is the time the Board will hear public comments regarding items not on the agenda or the consent calendar. Individuals who wish to speak to the Board regarding agenda items or during public comments should fill out a comment card and submit it to the Clerk of the Board. Each speaker is allowed three (3) minutes to present their comments. The Board will not remark on public comments; however, each comment will be taken into consideration by VVTA.

## ACTION ITEM NUMBER 1

- **ITEM 1: Page 9** – Election of Chair and Vice-Chair for Calendar year 2017.
  - **Recommendation:** Pursuant to Section 1.0024, nominate and elect a Chair and Vice Chair to fill the terms of office through December 21, 2017.
  - **Presented by:** N/A.

## CONSENT CALENDAR

Consent Calendar items shall be adopted by a single vote unless removed for discussion by Board member request.

- **ITEM 2: Page 13** – Minutes from Regular Meeting of The Board of Directors Conducted on November 21, 2016.
  - **Recommendation:** Move for approval.
  - **Presented by:** None.
- **ITEM 3: Page 21** – Warrants, October and November, 2016
  - **Recommendation:** Move for approval.
  - **Presented by:** None.
- **ITEM 4: Page 33** – Sole Source Procurement of new and replacement Security Cameras as part of the existing Simplex Grinnell system.
  - **Recommendation:** Approve Sole Source Procurement from Simplex Grinnell for Purchase and Installation of additional cameras to the existing security camera system.
  - **Presented by:** None.
- **ITEM 5: Page 41** – Authorize the Executive Director to Enter into an Agreement with Riverside Department of Public Health for the Purpose of Submitting Reimbursement claims for Eligible Transportation Services Under the County-Based Medici-Cal Administrative Actives (CMAA) Program.
  - **Recommendation:** Authorize the Executive Director to Enter into an Agreement with Riverside Department of Public Health for the Purpose of Submitting Reimbursement claims for Eligible Transportation Services Under the County-Based Medici-Cal Administrative Actives (CMAA) Program.
  - **Presented by:** None.
- **ITEM 6: Page 51** – VVTA Annual National Transit Database (NTD) Statement for Fiscal Year Ending June 30, 2016 Completed by Vavrinek, Trine, Day and Company, LLP.
  - **Recommendation:** Receive and file.
  - **Presented by:** None.

## REPORTS

- **ITEM 7: Page 65** – Meeting Notes from the Technical Advisory Committee Meeting Conducted on January 11, 2017.
  - **Recommendation:** Information item only.
- **ITEM 8: Page 69** – Management Reports for VVTA and BAT – Verbal Report from Executive Director.
  - **Recommendation:** Information item only.
  - **Presented by:** Kevin Kane, Executive Director.

## ACTION ITEMS

- **ITEM 9: Page 137** – Receive input and testimony regarding the VVTA Comprehensive Operations Analysis (COA) Final Draft Report Dated January, 2017.
  - **Recommendation:** Hear public testimony.
  - **Presented by:** Kevin Kane, Executive Director.
    - Open Public Hearing: Testimony Regarding the Proposed Changes recommended by the Comprehensive Operations Analysis.
    - Hear public testimony.
      - Close Public Hearing: Testimony Regarding the Proposed Changes recommended by the Comprehensive Operations Analysis.
- **ITEM 10: Page 144** – Sole Source Procurement of replacement HVAC Control system by Johnson Controls, Inc.
  - **Recommendation:** Approve Sole Source Procurement from Johnson Controls, Inc. for Purchase and Installation of the replacement HVAC control system.
  - **Presented by:** Ron Zirges, Director of Maintenance and Facilities.
- **ITEM 11: Page 153** – Two (2) year contract with BP for the purchase of Renewable Natural Gas.
  - **Recommendation:** Authorize Executive Director to enter a 2-year contract with BP for Renewable Natural Gas.
  - **Presented by:** Ron Zirges, Director of Maintenance and Facilities.
- **ITEM 12: Page 161** – Release of RFP 2016-28 for Updated/New Fixed Route ITS System.
  - **Recommendation:** Authorize VVTA to release RFP 2016-28 ITS System
  - **Presented by:** Ron Zirges, Director of Maintenance and Facilities.
- **ITEM 13: Page 165** – Amend the VVTA Fiscal Year 2016-17 Annual Operating and Capital Budget, Short Range Transit Plan and TDA Claim to change capital project from Expansion to Replacement Buses.
  - **Recommendation:** Amend the VVTA Fiscal Year 2016-17 Annual Operating and Capital Budget, Short Range Transit Plan and TDA Claim to change capital project from Expansion to Replacement Buses.
  - **Presented by:** Ron Zirges, Director of Maintenance and Facilities.
- **ITEM 14: Page 169** – VVTA Annual Financial Audit Report for Fiscal Year Ending June 30, 2016 Completed by Vavrinek, Trine, Day and Company, LLP.
  - **Recommendation:** Approve auditor's report.
  - **Presented by:** Steven Riggs, Director of Finance.

## COORESPONDENCE & PRESS CLIPS

## BOARD OF DIRECTORS COMMENTS

## DATE OF NEXT MEETING

Tuesday, February 21st at 9:30 AM  
Barstow City Hall Council Chambers  
220 East Mountain View Street, Barstow, CA 92311

## ADJOURNMENT